

NORTHERN RAILWAY

Office of the Divisional Railway Manager (P), N.Rly. Moradabad-244001

729-E/ET-II/Coaching/CCTS-10% LDCE/26

Date: 22.09.2026

NOTIFICATION No 01/2026/CCTS-10%- LDCE/MB

Sub: Selection for promotion to the post of Chief Commercial Cum Ticket Supervisor in pay matrix level -06 against 10% LDCE quota in Commercial department of Moradabad division.

Selection for promotion to the post of Chief Commercial Cum Ticket Supervisor Pay Level-06 against 10% LDCE Quota in Commercial Department of Moradabad Division.

- 1- It has been decided to fill up 25 vacancies for the post of Chief Commercial Cum Ticket Supervisor pay level-06 against 10% LDCE quota in Commercial department of MB division of Northern Railway Bifurcation of vacancies is as under :-

Category	UR	SC	ST	Total	Including PwBD (in terms of Railway board's letter no. E(NG)II/2017/RC-2/1 Policy dt. 27.02.2019)
CCTS	24	00	01	25	01

2. Eligibility:-

As per RBE No. 72/2025 the eligibility criteria for selection to the post of Chief Commercial Cum Ticket Supervisor Pay Level-06 against 10% LDCE is as below:-

(i) All staff of the Commercial Department (except Ministerial Staff) who are working in Pay Level-3 to Pay Level-5 of the merged seniority group (CCTC and Sr. CCTC) and having a minimum of 2 years regular service in these pay levels put together and are **Graduates or equivalent** in any field from a recognized University (before the date of Notification i.e. 22.09.2026) and are **not above the age of 40 years** (as on the date of notification i.e. 22.09.2026) shall be eligible to appear in the LDCE to fill up the CCTS vacancies in Pay Level-6 against 10% LDCE Quota. The minimum length of **2 years service in the lower pay levels** put together shall be reckoned at the cut-off date of adjudging eligibility for the selection. In terms of Railway Board's letter No. E(NG)I/2005/PMI/52 dated 22.08.2006 (RBE No. 117/2006), the cut off date determining the eligibility of the staff should be date of issue of notification. As such, all eligible staff fulfilling the above eligibility criteria on the date of notification, i.e. 22.09.26 may submit application in the attached format (Annexure-I) by 12.10.26.

(ii) Those staff who had opted for separate seniority groups of erstwhile Commercial and Ticket Checking cadres of Commercial Department at the time of merger of these categories as per 7th CPC recommendations or thereafter and are not having a channel of promotion available in their separate seniority groups for Pay Level-6 shall also be eligible for this 10% LDCE Quota in CCTS posts. However, if such separate seniority groups are available in Pay Level-6 (e.g. Commercial Superintendents (Goods, Parcel & Booking), Reservation Supervisors & Chief Ticket Inspectors etc.) then such staff borne on separate seniority groups will seek further promotion in their separate seniority group only.

(iii) The extant rules of holding LDCE (Para-219(j) of IREM-I) would however continue to apply along with formation of panel on merits and relaxed standards available to the SC/ST staff in non-safety posts.

3. The mode of selection:

The selection for filling the vacancies under 10% Limited Departmental Competitive Examination (LDCE) for the post of Chief Commercial Cum Ticket Supervisor in Level-6 shall consist of a CBT/TBT Examination followed by Scrutiny of Service Records. Candidates must secure a minimum of 60% marks in the Professional Ability paper to qualify for scrutiny of their service records. As the post of Chief Commercial Cum Ticket Supervisor is classified as a Non Safety Category post, relaxation in the qualifying marks shall be admissible to candidates belonging to reserved communities (Para-219(j) of IREM-I). The final panel shall be prepared on the basis of the combined merit of the Written Examination and Service Records, to the extent of the notified vacancies, while duly observing the applicable reservation policy. Proper training shall be imparted to the empanelled/promoted employees as per requirement (RBE 85/2023). No supplementary Written Examination shall be conducted for absentees, as the selection is based on applications from willing and eligible employees.

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4. Medical Fitness: Candidates must be medically fit in Bee-Two (B-2) medical classification. Candidates who have not already been adjudged fit in Bee-Two (B-2) shall be subjected to the prescribed medical examination. **Employees who have already been declared medically unfit in Bee-Two (B-2) need not to apply.**

5. Syllabus: The detailed syllabus for the above selection is enclosed as Annexure-II.(PS No. 15986/2025).

6. Procedure for CBT/TBT examination:

- (i) The CBT/TBT examination will be conducted by Railway Recruitment Cell (RRC), Northern Railway through an Examination Conducting Agency to be provided by Railway Recruitment Board (RRB).
- (ii) The written examination will be a Computer Based Test (CBT)/ Tablet Based Test (TBT) where there will be no physical question paper. All the questions will appear on the computer/ tablet and the employee will have to mark their responses/ answers to the questions on computer/tablet.
- (iii) RRC/NR will be issuing a formal admit card **online (through the website <https://rrenr.org>)** to each and every eligible and willing employee for appearing in the CBT/TBT. Examination Venue and time of reporting for the written examination will be there in the admit card. As no physical communication will be made after issue of this vacancy notice, it will be the responsibility of the concerned employees to regularly visit RRC/NR's website as well as this Division's website for an update and to download the admit card as and when made available by RRC. Further, no supplementary/absentee examination shall be conducted for this selection.
- (iv) 100% questions will be objective type multiple choice questions.
- (v) There will be 110 questions of objective multiple choice type with four answer options and the candidate has to answer a maximum of 100 questions. In case the candidate answers more than 100 questions, first 100 attempted questions are to be taken for evaluation.
- (vi) There shall be questions in Official Language Policy and Rules upto 10% of marks. However, it is not mandatory to attend the same.
- (vii) In terms of Railway Board's letter No. E(NG)/I/2018/PM 1/4 dated 14.11.2019 (RBE No. 194/2019), there will be negative marking@ One-third (1/3) mark for each incorrect answer.
- (viii) The written examination will be of 02 (two) hours duration.
- (ix) There will be computerized evaluation

7. Notifying to the employees:

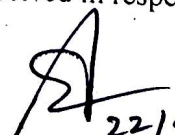
Applications are therefore invited from the eligible staff as mentioned above on the prescribed proforma enclosed herewith as **Annexure-I**. Those who desire to be considered for the post of Chief Commercial Cum Ticket Supervisor in Level-6 should submit their applications in their own legible hand writing on the prescribed proforma duly forwarded by their Subordinate Incharge so as to reach in this office latest by **12.10.2026** to EGRS.

Applications received in this office after the last cut off date will not be accepted under any circumstance. The notifications should be given wide publicity and employees who are on leave/sick should be notified of the selection.

The Senior Subordinate/Supervisor concerned has to furnish a certificate that "the eligible employees have been duly notified of the holding of the written examination and asked to submit their applications duly giving their willingness. It will be the personal responsibility of the Senior Subordinate/Supervisor to complete the formality in this respect. It is further advised that any other communication received in respect to the selection should invariably be intimated to all the eligible employees.

DA: as above

Annexure-I and II


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(Abhinav)

**Div. Personnel Officer
for Divisional Railway Manager (P)
Moradabad**

Copy for information & necessary action please

1. Sr.DCM/MB/NR
2. SDGM/Vig/NR/NDLS for information & necessary action.
3. EDPM cell for placing this notification Divisional Website.
4. SS/CMI & WLI incharge/MB & WLI/Confid.Cell/MB, Incharge/EGRS section.
5. Divisional Secretary/NRMU,URMU & SC,ST & OBC association MB/Division

ANNEXURE-I

Last Date -12.10.26

Chief Commercial cum Ticket Supervisor pay level-06 against 10% LDCE quota.

PHOTO
Attested by
Supervisory
Official with
Stamp

(Application shall be filled in by the applicant on his own hand writing).

S.No.	Description	Details.			
1.	Name of the Employee				
2.	Father's/Husband's Name				
3.	Present Designation/Station				
4.	Department in which working				
5.	Date of Birth (proof to be enclosed)				
6.	Age as on 22.09.26				
7.	Employee No. /P.F. no.				
8.	HRMS ID				
9.	N.P.S. No.				
10.	Date of Appointment (Initial grade)				
11.	Date of entry into present Grade Designation/				
12.	Pay Level (MACP not counted)				
13.	Total Railway Service details from the date of initial appointment to till date on regular basis only	Post held	GP/Level	From	To
14.	Educational Qualification				
15.	Whether belongs to UR/SC/ST (Indicate Caste/Sub-caste) (Attested Certificate to be enclosed in case of SC/ST)				
16.	Contact Mobile Number				
17.	Email ID				

DECLARATION

I hereby declare that the above information furnished by me is correct and true to the best of my knowledge and belief. In the above of nay information found false at as later date, I am aware that I will be held responsible and I shall be taken up under D&AR Rules.

:

Full Signature of the employee.
Station, Date

Forwarded to -----

It is certified that all details filled by employee are correct.

Signature of the supervisor.
Office seal & date,

(For Personnel department use only)

Certified that the particulars furnished by the employee are true and found correct. He/She is fulfilling eligibility criteria for CCTS, Level-6, 10% LDCE.

Signature of Cadre Clerk.
Designation & Date

ANNEXURE-II

NORTHERN RAILWAY

Headquarters Office,
Baroda House,
New Delhi.

P.S.No.15986/2025

No. 752-E/552/PS file/EIC (Syllabus)

Dated:- 15.07.2025

DRM/NR-DLI, FZR, LKO, MB, UMB & JAT
CAO/C, K.Gate/DLI, CAO/C USBRL/Satyam Complex, TrikutaNgr/JAT.
CWM/CB-LKO, JUDW, AMV-LKO & ASR, CWM/Signal Shop/GZB.
Dy. CMM/SSB, AMV-LKO & JUDW
DY.CE/TMC/Line, State Entry Road, New Delhi.
Chief Manager (Ptg. & Sty) Punjabi Bagh, Delhi.
Dy.CE/Bridge, CB-LKO, JUC & TKJ.

**Sub: Syllabus for the selection of Commercial-cum-Ticket Supervisor (CCTS)
(Level-6)**

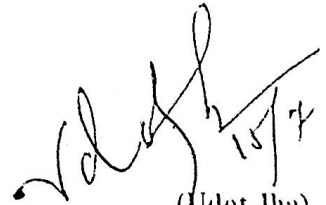
Ref: (i) PCPO's letter No PCPO/Sel./2025 dated 15.05.2025
(ii) Dy.CCM/G's letter no.100MC/C-4/Syllabus & QB/2025 dated: 23.06.2025

In reference to above subject, the syllabus for selection for the post of Commercial-cum-Ticket Supervisor (CCTS) (Level-6) is enclosed herewith for your information and necessary action please.

The above PS.No. is available on the website given as under:-
<https://pr.indianrailways.gov.in>

Hindi Version will follow.
Please acknowledge the receipt.

DA/as above


(Udot Jha)
For General Manager (P)

Copy to:-

1. All PHODs and All Officers of Personnel Deptt., HQ Office, Baroda House, New Delhi.
2. Genl. Secy./NRMU, 12 Chelmsford Road, New Delhi.
3. Genl. Secy./URMU, 166/2, P.K.Road, New Delhi.
4. Genl. Secy./AIOBC Rly Emp. Asso. 171/A3, Basant Lane, New Delhi.
5. Zonal. Secy. All India SC/ST Rly Emp. Asso. North Zone Office, Baroda House, New Delhi.
6. Genl. Secy. NRPOA Room No.301, HQ Office, Baroda House, New Delhi.
7. Dy.CPO/IT, HQs Office, Baroda House, NDLS for uploading on the website.

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Syllabus - for the selection of Commercial- Cum- Ticket- Supervisor -CCTS (Level-6).

A. Syllabus for Establishment Rules:-

1. The Railway Servants (Discipline & Appeal) Rules, 1968 and related instructions.
2. The Railway Services (Conduct) Rules, 1966 and related instructions.
3. Policy regarding Pass Rules.
4. Policy regarding Leave Rules. Joining Time, Joining Leave.
5. Policy regarding Railway servants (Hours of work and period of Rest) Rules /HOER.

B. TRAFFIC (COMMERCIAL)

I. General

Organization and Functions of Commercial Department at Divisional, Zonal and Railway Board level.

II. Goods Traffic:

- Booking of Goods Traffic - Forwarding Notes, Registration of Indents, Allotment, Rating and Routing of Traffic, Mis-declaration, RR, Weighment including Punitive Charges due to overloading. Classification of Goods. Loading and Unloading including Transshipment. Free Time for Loading and Unloading, Booking of Animals, Dangerous and Offensive Goods, Military Traffic, RMC, PCC of Wagons, Special Purpose Wagons, Standard Rake Sizes, Terminal Management System (TMS) etc.
- Working of Goods sheds, Different charges like Demurrage, Wharfage, Penal Demurrage, Penal Wharfage, Stacking, Stabling, Terminal Access Charge, Terminal Charge. Through Distance Charging, Round the clock working of Goods Sheds, PPP mode development of Goods Sheds etc.
- Container Traffic, Container Rail Terminal, Booking of Container Traffic, Haulage Charge, Container Class Rates, FAK Rates, Restricted and Open Commodities, Weighment of Container and Exemptions, Double Stack Dwarf Containers, Tank Containers.
- Weighment, Rules of Levying of Punitive Charges for overloading, Electronic In- Motion Weighbridge (EIMWB), Automatic Pre Weighbin System, Integration of Weighbridges with FOIS.
- e-RD and e-TRR, e-Payment/Online Payment, Late Payment of Freight Charges, GST/e-Waybills.
- Freight Incentive Schemes, Trainload Benefit, Quick Transit Service, Loadability of Wagons, Higher Capacity Routes. Various Wagons Investment Schemes like LSFTO, AFTO and GPWIS.

- MGR and Ro-Ro Policies.
- Out Agencies, City Booking Offices and other Ancillary Services.
- Siding, Assisted and Private Siding Rules, Charges, Military Siding, Liberalized Siding Policy, Siding and Shunting Charges, GCT Policy.
- Dedicated Freight Corridor.
- Other recent Policy changes regarding Freight, Lump Sum Rates, Piece Meal Traffic, Freight Forwarder Scheme etc.
- Sealing and Labelling of Wagons, Delay in Transit, Diversion of Wagon Load Traffic, Disposal of Seal Defective Wagons, Transport of Small Traffic.
- Delivery of Consignment, Undercharges, Overcharges, Refund of Overcharges, Delivery of Consignment Short of Destination, Disposal of Consignments Over Carried, Disposal of Unclaimed and Unconnected Consignments, Open Delivery and Assessment Delivery, Missing Goods Report, Damage and Deficiency Report.
- Dynamic Pricing, LTTC, TEFD, Station to Station Rates (STS) etc.
- Various Private Siding Policy - Green Field PFT, Brown Field PFT etc.
- Preferential Traffic Order (PTO), Rationalization Routes, Diversion and Rebooking of Goods Traffic.
- Coordination of functions of various Consultative Committees at National, Zonal and Divisional Level.
- Liability of Railways as Carriers of Goods and Animals.

III. Passenger Traffic:

- The Railways Act chapters relating to Passenger Traffic and Traffic Facilities, Working of Railways, Responsibility of Railways as Carriers and Penalties and Offences.
- PRS, Reservation and Refund Rules, Break Journey Rules, ARP (Advance Reservation Period), PNR, Concept of e-Tickets, Tatkal Rules, Tickets through ATMs, Premium Trains/Dynamic Pricing, Different types of Quotas and its allotment Block Booking, Passenger Profile Management (PPM) & Super App- SwaRail.
- Unreserved Ticketing System (UTS), UTS on Mobile, Automatic Ticket Vending Machines (ATVM), Jansadharan Ticket Booking Scheme (JTBS), Rail Travel Service Agents (RTSA), Station Ticket Booking Agent (STBA), Yatri Ticket Suvidha Kendra (YTSK) etc.
- Suvidha Trains, Special Trains.
- Various measures including Intensive Check Posts (ICPS) to Combat Ticketing Frauds and Ticket less Travelling, Hand Held Terminals (HHT), TTE Lobby System.
- Categorization of Railway Stations depending upon Passenger Earnings and/or outward Passengers.
- Passenger Amenities, Model Stations-Minimum Essential Amenities Recommended and Desirable Passenger Amenities depending upon classification of Station, Works Programme etc.

- Policy Guidelines for Halt Stations.
- Integrated on-board Services, Bedroll distribution in AC Coaches, Cleanliness of Coaches, On Board Housekeeping Services (OBHS), Clean Train Station (CTS), National Green Tribunal (NGT), Station Cleanliness and Role of EnHM Directorate etc.
- Public-Private-Partnership (PPP) Schemes, Pay and Use Toilets (Deluxe as well as Normal), Retiring Rooms, Waiting Halls, Beautification of Stations etc.
- Train Enquiry System - National Train Enquiry System (NTES), Integrated Train Enquiry System (ITES) etc.
- Integrated Coach Management System(ICMS)
- Passenger Service Committee, Passenger Amenities Committee.
- Vande Bharat Trains and Bharat Guarav Trains.

IV. Parcel Traffic

- Parcel Business Scenario.
- Rules regarding Parcel Booking, Marking, Labelling, Overloading etc.
- Delivery of Parcels, Open Delivery and Assessment Delivery.
- Leasing Policy for SLRs and VPUs, Parcel Cargo Express Trains (PCET), KisanRail, Rail Milk Tankers.
- Advance Booking of Parcel Space.
- Categorization of Parcel Classes, Procedure to change the Class.
- Rating of Parcel Traffic.
- Parcel Traffic in Container: Policy.
- Disposal of Unconnected/Unclaimed Parcels.
- Handling of Claims cases in case of Parcel Traffic.
- Parcel Management System (PMS).

V. Other Sources of Revenue:

- Non-Fare Revenue & its Sources, Importance of NFR, Scope of increase and Impediments in Increasing NFR.
- Sundry Earnings.
- Commercial Publicity-Policies and implementation on Zonal Railways.
- Classification of Earnings, Earning Estimates.
- Strategies to enhance Sundry Earnings, Parking Contracts, Lounges, Cyber Cafes, ATMs, various Kiosks etc.
- Catering and Vending Services, Catering Policy, Book Stalls Policy, Multi Purpose Stall (MPS) Policy, One Station One Product (OSOP) Policy, BDU.

VI. Traffic Accounts:

- Station Balance Sheet, Accountal of Earnings, Collection of Earnings and Rail Shakti Scheme.
- Online Balance Sheet.

- Commercial Inspections, Schedule of Inspections, Important factors to be observed during Commercial Inspection.
- TIA Inspections
- Station Outstanding, Realization and their Clearance, Certified Over Charged Sheet.
- Audit and its replies.
- Disposal of old Records including Tickets.
- Frauds and Embezzlements and their Prevention

VII. Misc:

- IRCTC and its functions, FTR Trains booking.
- Commercial Statistics-their usefulness.
- Postal Traffic.
- Traffic Survey.
- Claims and Claims Preventions, Claims Statistics.
- Railway Claims Tribunal Act, RCT Organization and its functions.
- Compensation in case of Untoward Incidents and Accidents, Ex-gratia payments.
- Railway Tourism, Circular Tickets, Bharat Gaurav Trains.
- Marketing and Sales activities at the level of Divisions and Headquarters.
- Liability of Railways in case of Accident of a Passenger Carrying Train
- Customer Care, Courtesy and Public relations.
- Public Grievance Redressal, Rail Madad, CPGRAM etc.

C. Official Language Policy and Rules (Rajbhasha)